



St. Edward School
500 S. Merrill St., Corona, Ca. 92882
(951) 737-2530 eagles1947@msn.com

Statement) Non Discriminating Policy

St. Edward School admits students of any race, racial or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race, color, racial or ethnic origin in the administration of its educational policies, admission policies, athletics and other school administered programs. Catholics are generally, but not always given precedence over those who are non-Catholic, and this is without regard to race. We expect that parents take their Catholic religion seriously and practice faithfully.

A) A child must be 5 before September 2nd to enter kindergarten and 6 before September 2nd to enter first grade. Prospective kindergarten students will be evaluated in the spring for readiness before entering. St. Edward Preschool students will have priority for Kindergarten if the student has been in attendance prior to January 1st and if the student's evaluation illustrates he/she is ready for Kindergarten. New students at other grade levels will need a copy of their previous report card and may be asked to take a short achievement test

B) Emergency cards are included in each registration packet so that along with other information, we have:

1. Current address and telephone number
2. A list of people to whom your child can be released
3. Family physician's name and telephone number
4. Child's allergies
5. Long term medication needs and allergies
6. Local school attendance area

C) All immunization and health records must be in at time of registration. Proof of a TB skin test and a HIB inoculation as of July 1999 are required for all students attending a Riverside County school. Students will not be admitted to classes without these legally required records.

D) Documentation of birth, baptism, communion and reconciliation will be required. Copies of certificates will suffice.

E) Registration procedures: Registration will take place in the spring at which time you will be asked to sign a tuition contract, an agreement to meet scrip purchase requirements, and pay a registration fee. Forms to apply for tuition assistance will be available. You will be asked to update emergency cards, immunization and health records, and to provide any missing documents.



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A uniform policy and supply list will be given to you. PTG representatives may request information on your expertise and forms requesting volunteer help will be distributed.

F) Tuition contract and fees: Each parent /guardian who enrolls a student in St. Edward's School is responsible for signing an agreement and pay specific tuition and fees. This agreement also commits the family to abide by all school and Diocesan policies and regulations, including those governing tuition payments. Should parents/guardians fail to sign this contract at registration time every effort to secure signature will be made by the school.

However, if the parent /guardian does not return the contract signed, then the signature of this Parent/Student Handbook, agreeing to support St. Edward School's procedures, signifies parents'/guardians' agreement to be responsible for all fees.

Tuition payments should be made by check or money order. Payments may be mailed to better accommodate your working hours. Cash will be accepted only when a parent/guardian hands it to the Bookkeeper and receives a receipt.

Tuition is the primary source of payment for our school. Payments are due on the 1st day of the month and become delinquent on the 5th. A \$25.00 late fee is charged for delinquent tuition. Parents/guardians experiencing financial difficulties must contact the principal immediately to make arrangements for an alternate payment plan. Unpaid tuition of 15 days may result in having your child/children suspended in school until all finances are brought up to date. A fee of \$10.00 will be added to the tuition fee for a returned check.

A non-refundable registration fee is due on registration day. This fee covers: books, classroom supplies, accident insurance, student activities, Diocesan per capita tax, etc.

G) Students are accepted first, from siblings of currently registered students, siblings of currently registered students for whom there was not a space available at the time the family registered and preschoolers who have been enrolled as of September 1st (in that order); second, students of alumni; third, from those registered in the five parishes if they register for school by the deadline; fourth, from students registered in other Catholic parishes; fifth, from non-registered Catholics; and sixth, non-Catholics. A waiting list is maintained for those wanting to enter.

Students who wish to attend St. Edward School register on registration day or at the school office in May. All registrations must be completed by the date designated in order to assure a place in school for the following school year. Students from the waiting list are accepted during the school year as vacancies occur.

New students entering the school are considered probationary until the end of the quarter after they enroll. The school reserves the right to continue probation.